

To: All Newsletter and Journal Authors
From: WK Law & Business Licensing Group

Re: Reprints/Permissions Policies and Procedures

Dear Esteemed Author:

Thank you for your editorial contributions to our periodical publications. Your efforts add value to our products by providing our customers with relevant, timely, and reliable information. Through the *Author Program*, we hope to express our appreciation, in part, by providing you with the best possible means to highlight your work to colleagues and personal friends.

We prepared these guidelines to help highlight many of the benefits of the program, such as:

- Fewer restrictions on re-use (classroom, conference, e-mail distribution) of articles
- Free article e-prints (PDFs)
- Reduced pricing for customized, professional reprints from **Wright's Reprints, (877) 652-5295 or www.wrightsreprints.com**

Please use the information below regarding the article(s) you author*:

Request/Use	Type of use	Contact
Photocopies	Classroom, conference	Not required
	Commercial purpose	WK Law & Business Licensing Group at WKLBpermissions@wolterskluwer.com
Article E-prints (PDFs)	Free from your editorial contact	Your WK Law & Business Editorial Contact
	Post on your firm's password protected website or secure, internal intranet	Not required
	Post on your firm's public, non password protected site	Allowed 3 months after Aspen Publishers' publication
	E-mail distribution to your colleagues and friends	Not required
E-mail	E-mail distribution to clients or other commercial purpose	Please purchase a locked PDF from Wright's Reprints
	Special author pricing available on a wide variety of marketing materials customized to enhance your work	Wright's Reprints, (877) 652-5295 or www.wrightsreprints.com

* Proper copyright attribution must appear with any content re-use.

If you have any questions, feel free to contact us at WKLBpermissions@wolterskluwer.com or 212-771-0619.